RSU NO. 5
BULLYING REPORTING, INVESTIGATION AND INTERVENTION/RESOLUTION PROCESS

REPORT from
Target, Bystander/Witness, Staff,
Coach/Advisor, Volunteer, Parent,
Community Member, Anonymous*

Principal
Copy to Superintendent

CONDUCT INVESTIGATION
Interview target
Interview witnesses
Interview alleged bully
Review video (if applicable)
Review other available evidence

IS IT BULLYING?
Is it behavior that has, or would reasonably be expected to have, the effect of:
• Harm or reasonable fear of harm to targeted person or his/her property?
And/or has it had the effect of:
• Hostile environment at school for target?
or
• Infringement on student’s rights at school?

If not bullying, has there been substantial disruption of the instructional program or operations at the school?

Refer to Board policy, student handbook, code of conduct

Interim measures to ensure safety of targeted student and prevent further bullying; inform parents of targeted student

YES
NO

Determination of incident(s) as other than bullying

Refer to Board policy, student handbook, code of conduct

Determination of incident(s) as other than bullying

Refer to procedure ACAA-R

* Exception: employee reports must be in writing to the principal and may not be made anonymously.

Adopted: March 27, 2013; Moved to Administrative Procedure: March 25, 2020

IF APPEALED

Response to Appeal

YES

Is behavior criminal?

Notify law enforcement authorities

YES

Determine disciplinary consequences, alternative discipline remediation, and/or other interventions

Notify parents of target and bully

Counseling/referral/if suitable