**Meeting Notes**

**Project:** Freeport High School  
**Date:** June 3, 2015  
**Attendees:** Kathy Cogan, PDT  
**Building Committee**  
**Purpose:** Building Committee Meeting 07

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<th>Topic</th>
<th>Agenda/Notes</th>
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<td><strong>Update on Budget</strong></td>
<td>1. PDT updated the committee on the estimates and reviewed summary sheet (attached)</td>
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| **Update on Track & Turf Fundraising Efforts** | 2. 3-4 committees including a steering committee  
3. 4 applications in for funding  
  - LL Bean  
  - New Balance  
  - National Guard  
  - funding resource out of Oregon  
4. Discussed National Guard involvement  
  - Lyndon expressed concern with National Guard doing field work and having it be accepted by the installation company installing the field and track  
  - John expressed concerns regarding permitting and timeline with NG involved  
5. Lyndon suggested getting an updated turf / track estimate [PDT will organize this]  
6. Kim relayed information about a cork and coconut field in the Bronx – she has researched this in light of concerns about crumb rubber |
| **Update on Regulatory Approvals** | 7. DEP application is still on track to be received this month  
8. We will submit a package to the Project Review Board for their July meeting; DEP approvals are anticipated in advance of the July meeting |
| **Update on ROW / Easement Issue** | 9. RSU attorney has drawn up draft deed amendment language for the transfer of land that includes stipulations requested by the Town thus far.  
10. Design team has a meeting scheduled with the Town Manager, Town Engineer, and Town Planner to review language and determine next steps  
11. Next steps will likely include having the Town’s attorneys review the language. |
| **Update on Bidding Process** | 12. PDT met with RSU attorney to review the bidding process for a locally funded project.  
13. The state statues allow us to pre-qualify contractors by asking discerning questions that will establish their ability to complete a project of this scale, scope, schedule, and phased / occupied construction. |
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<td><strong>14. Process</strong></td>
<td>The process will include the posting of an advertisement inviting contractors to submit qualifications; PDT will review applications and make recommendations to the committee.</td>
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| **Furniture Contract and Next Steps** | 15. PDT has been approved to do the furniture selection and bid package  
16. PDT will look for representatives from the school to help make some decisions, but the building committee will be very involved as well. |
| **Art for the Project**      | 17. Catherine gave a brief update on next steps for art for the school.  
- Thomas Edwards has a sculpture to consider  
- Catherine will reach out to Mark Wethli, Bowdoin artist in residence (he worked with students on art installations at the Harriet Beecher Stowe school)  
- Discussed need for fundraising |
| **Next Meeting**             | 18. **July 8, 2015 at 8AM**  
*Please note time change.* |