### Meeting Notes

**Project:** Freeport High School  
**Date:** April 8, 2015  
**Attendees:** Lyndon Keck, PDT  
Kathy Cogan, PDT  
Building Committee  
**Purpose:** Building Committee Meeting 05

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<th>Topic</th>
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| **Applications & Approvals**  | 1. PDT updated committee on progress of DEP and Town Project Review applications.  
- Concept review for Town Project Review was moved up a month  
- DEP application has been submitted |
| **Update on Window Replacement Scope** | 2. PDT updated committee on findings regarding existing classroom windows  
- Large storefront windows were replaced in 1992 and are 5/8” insulated glass. This is a good system, and it does not make sense to replace the glass system-wide.  
- Glass in which the seal has been broken can be replaced.  
3. Windows in the library, future STEM classrooms and future Choices classroom are currently single-pane glass with very heavy frames. We will replace these with a lighter frame, improving overall visible daylight in the windows, and with double pane glass. |
| **Review Updated Plans**      | 4. PDT reviewed updated plans for specialty areas in the school  
5. Committee requested that we specify loose chairs with rectangle tables for use in board meetings  
6. Committee requested clarification on the bench height in relation to the booths to make sure that students sitting in the booths don’t feel like they are being started at or crowded by the students sitting at the bench. PDT indicated that we have done this before with a short “back splash” at the bench that will act as both a physical and visual barrier to the booths. |
| **Review Common Spaces & Benches** | 7. PDT reviewed sketches for common areas in new addition and outside the art rooms. |
| **Update on Live Broadcast Investigation** | 8. PDT notified the committee that the point of contact from the local broadcast network is out on medical leave and the person filling in for him was uncomfortable answering our questions. PDT and design team will continue to reach out.  
9. Committee asked to add the FPAC to the list of spaces with live broadcast capability  
10. Committee also suggested that webcast / live stream option might be a more cost effective solution. PDT will investigate |
# Meeting Notes

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<td><strong>General Discussion</strong></td>
<td>11. Committee asked when we will know how much money is left in the budget for extras / wish list items.</td>
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<td>- PDT explained that we won’t know for sure until the bids come in from the contractors, which is why we will include in the drawings “Bid Alternate” items that will get priced during bidding so we can see how much the wish list items will cost should the base bid numbers come in low.</td>
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<td>- PDT will also have another estimate done in the summer to make sure that we are still on-budget prior to issuing drawings for bidding.</td>
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<td>12. Committee asked how many contractors will be asked to bid</td>
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<td>- PDT is working on this list. We have heard interest expressed from three contractors already.</td>
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<td>13. Committee asked if there will be any out of state bidders</td>
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<td>- PDT does not anticipate out of state bidders for a project of this size.</td>
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<td>14. Committee asked what the plan is for temporary classrooms</td>
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<td>- It is anticipated that the art classrooms will be moved into the existing school (southeast wing) for access to water. Flexible classrooms such as math, English, language will be in the temporary classrooms. Exactly which classes get moved to the temporary classrooms will be determined by Brian.</td>
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<td>15. PDT will provide ftp access to Ben Jamo and Dennis Ouellette so they can review the DD drawings.</td>
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<td>16. Committee voted to accept DD and recommend PDT move forward with CDs</td>
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<td>- The Superintendent and Principal were not in attendance, so John suggested he reach out to them for any concerns</td>
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<td>17. Committee advised that there is some interest in installing solar panels at a later date under a separate project. They asked if this was possible and if any provisions needed to be made in order to all for this.</td>
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<td>- PDT typically provides empty conduits to the roof for future use, and the roof structure will likely support the light weight of the panels themselves. Snow drift is often the consideration with structural capacity.</td>
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<td>- It is very common for solar panels to be installed at a later date under a separate project and often the company that installs will also verify structural capacity, and tie into the grid in the manner that is designated by the arrangement with the utility.</td>
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<td><strong>Next Meeting</strong></td>
<td>18. Next meeting is scheduled for May 6, 2015 at 7:30am</td>
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1. Update on site applications (DEP & Town Project Review)
2. Snow Road easement
3. Update on 1961 Building Window Replacement Scope
4. Review updated plans
   a) Nurse
   b) Administration
   c) Guidance
   d) Learning Commons
   e) Band
   f) Art
   g) STEM
   h) Special Education
5. Food Court & Kitchen
6. Phasing
7. Commons spaces / Benches
8. Miscellaneous
   a) Update on live broadcast investigation
   b) Class 2014 gift
9. Next meeting date: May 6, 2015
March:
Submit for Maine DEP Review

April 8:
Planning Board Meeting – preliminary review

April 15:
Planning Board Meeting – Site Walk

June:
Receive DEP Amendment Approval

June:
Submit for July Meeting

July:
Receive Final Planning Approval
EXISTING
UPPER LEVEL
USER GROUP MEETINGS

Administration
Nurse
Guidance
Learning Commons
Band
Art
STEM
Special Education
Administration

ADMIN - COAT / COFFEE / WORK

ADMIN, WORK COUNTER - COUNTER / COATING

REMARKS: 1-1/2" BACKSPASH
ART ROOM - ELEVATION @ UTILITY SINK • CHARLIE'S ROOM [KIM IN REVERSE]

\[\frac{1}{2}'=12\text{ in.}\]

9.1.2015
December 1, 2014 – August 21, 2014
- Design & Engineering Drawings (32 weeks)
- Bidding (4 weeks)

October 1, 2015 – December 20, 2016
- Construction of two-story addition (15 months)
- Portable Rentals – 1 health, 2 math, JMG (total 4 classrooms) – 18 months

December 20, 2016 – January 1, 2017 (winter break)
- Move Kitchen & Food Court

- Renovation of cafeteria / kitchen to art & IT
- Build out JMG, SW offices, Conference Room

Summer 2016
- Build out new STEM space
- Build out SpEd & Life Skills spaces
- Build out new nurse and faculty toilets
- Renovate student bathrooms on main corridor
- Classroom upgrades

Summer 2017
- Build out new Guidance & Commons
- Build out new Administration spaces
- Build out new Learning Labs and Learning Commons renovations
- Classroom upgrades

May 2017 – August 2017
- Construction of lobby entrance

Fall 2017
- Full occupancy
INFORMAL SHARED SPACES
THE NOOKS AND CRANNIES