MEMORANDUM

To: RSU5 School Board  
From: Dr. Becky Foley  
Date: December 14, 2016  
Re: FY 18 Pro-Forma Budget

In your packet, you have a copy of the pro-forma budget for FY18 prepared by Kelly Wentworth. This is preliminary information that I am presenting to you as a snapshot of where we will begin in building a new budget for next year. The pro-forma assumes no changes in staffing and makes adjustments in many of the lines such as supplies, operations, and transportation with an increase of 3%. This does not include the cost of the track and field if the referendum passes. Overall, the pro-forma budget is showing a 3.41% net increase from last year’s budget.

Our proposed recommended budget will be presented at the January 25th Board meeting. We will be meeting with principals and directors over the next several weeks to review their budgets. The administrative team has already begun discussions around the needs in the District. As I reported in my last superintendent’s report, there are three areas that the administrative team identified as focus areas:

▸ Professional Collaboration: Increased collaborative time for teachers
▸ Early Intervention: Systemic full day kindergarten
▸ Increased Student Support (Tier 1 & 2): Teaching students study skills and metacognitive strategies.

I have also included the District goals for this year. We want to ensure that all of our expenditures will lead to improved student achievement thus realizing our mission of providing our students with a world-class education.
## SUMMARY OF 2017/2018 PRO-FORMA BUDGET

2016/2017 Citizen Adopted Budget  $31,008,672

<table>
<thead>
<tr>
<th>Adjusted for:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educator &amp; Support Collective Bargaining Agreement (wages and stipends)</td>
<td>$751,670</td>
</tr>
<tr>
<td>Step Increases (includes benefits, retirement, taxes)</td>
<td>$226,781</td>
</tr>
<tr>
<td>Administration (includes benefits, retirement, taxes)</td>
<td>$73,781</td>
</tr>
<tr>
<td>Building Operations (heating, telephone, water, electricity)</td>
<td>$35,374</td>
</tr>
<tr>
<td>Insurance</td>
<td>$2,370</td>
</tr>
<tr>
<td>Transportation (contracted services, fuel)</td>
<td>$21,959</td>
</tr>
<tr>
<td>Books, Supplies, Equipment</td>
<td>$15,723</td>
</tr>
<tr>
<td>Debt Service</td>
<td>-$78,095</td>
</tr>
<tr>
<td>Contingency</td>
<td>$6,437</td>
</tr>
</tbody>
</table>

2017/2018 Pro-forma Budget  $32,064,672

Net Increase  $1,056,000  3.41%
### RSU5 Goals 2016-2017

**Goal:** Focus on Student Achievement through Improved Student-Centered Teaching and Learning

**Evidence:**
- Increased percentage of students scoring in the proficient/exceeding categories in math and language arts on the MEA/SAT.

<table>
<thead>
<tr>
<th>Strategic Objective 1:</th>
<th>Action Strategies</th>
<th>Accountability/Communication</th>
<th>Stewardship of Resources</th>
</tr>
</thead>
</table>
| Implementation of proficiency-based learning PreK-12 | Identify Power Standards, performance indicators, scoring criteria, assessments RTI implementation/revision K-12 Selection of 6-12 Math Curriculum | Board Policies reflect and support the proficiency based learning. Communication is timely and articulates progress toward proficiency based learning. Stories demonstrate the success of students in a proficiency-based system. Stakeholders informed of the changes in the 6-12 math program. | Professional Development Time  
  - Workshops  
  - Subs  
  - Release Time  
  - Consultants  
    - Great Schools Partnership  
    - Math  
    - Teachers College  
New math materials  
  - Number Worlds  
  - 6-12 program |

**Evidence:**
- Increased percentage of students scoring in the proficient/exceeds categories in math and language arts on the MEA/SAT.

<table>
<thead>
<tr>
<th>Strategic Objective 2:</th>
<th>Action Steps:</th>
<th>Accountability/Communication</th>
<th>Stewardship of Resources</th>
</tr>
</thead>
</table>
| Improved teacher and administrator effectiveness | Year 3 of PGE:  
  - Create rotation schedule of mini-observations  
  - Identify assessments for student growth component of Teacher/Principal Evaluation  
  - Implement Educator Peer Observations  
  - Calibration of scoring Superintendent Evaluation  
  - Create subcommittee to identify tool for evaluation | Board update on PGE  
Staff update on changes in system | Professional Development on Assessment Literacy  
Subs - release time |

**Evidence:**
- Collect baseline data on the Satisfaction Survey

<table>
<thead>
<tr>
<th>Strategic Objective 3:</th>
<th>Action Steps:</th>
<th>Accountability/Communication</th>
<th>Stewardship of Resources</th>
</tr>
</thead>
</table>
| Increase the sense of pride, unity, and excitement in RSU5 community | Identify/define areas of strengths through surveys/forums  
Identify future areas for growth  
Explore renaming of high school Marketing RSU5 | New website to be launched on Oct 1, 2016  
Monthly article in Tri-Town  
Weekly Communication suggestions shared with administrators | Budget for necessary funds for possible renaming/marketing |
**Evidence:**

- **Successful completion of the High School Renovation Project**

<table>
<thead>
<tr>
<th>Strategic Objective 4:</th>
<th>Action Steps:</th>
<th>Accountability/Communication</th>
<th>Stewardship of Resources</th>
</tr>
</thead>
</table>
| Create facilities that foster a safe, engaging environment | Complete high school renovation Explore Track and Field Project | Monitor high school renovation project  
- Building Committee meets regularly  
- Construction committee meets regularly  
- Financial report shared monthly with Board | Ensure project remains timely and within budget |