

ASSIGNMENT TO SCHOOLS WITHIN THE DISTRICT

Each student in the district is required to attend the school designated for the geographic attendance area in which he or she resides. A parent or guardian may request that his or her child be allowed to attend another school in the district. Requests must be submitted, in writing, to the Superintendent of Schools.

Transfers may be granted if:

- A. An educational, safety, or health condition affecting the student would be substantially improved as a result of the transfer; or
- B. There is some other special hardship or detrimental condition affecting the student or the student's immediate family which would be alleviated as a result of the transfer. Special hardship or detrimental condition includes, but is not limited to, the following:
 - 1. A student who moves during the school year from one attendance area in the district to a new attendance area in the district may elect to transfer at the time of the move or at the end of the semester or grading period.
 - 2. A high school freshman, sophomore or junior who requests to transfer from a choice school into the RSU high school may be asked to have the transfer coincide with the beginning of a new grading period.

Transfer requests will be considered using the following criteria:

- A. Whether space is available in the grade level or classes at the building in which the student desires to be enrolled;
- B. Whether appropriate educational programs or services are available to improve the student's condition as stated in requesting the transfer;
- C. Whether the student's transfer is likely to create a risk to the health or safety of other students or staff at the new building; and
- D. Any other pertinent criteria justified by circumstances at the time of consideration of the request.

No assignment to schools or attendance areas shall discriminate against students on the basis of gender, race, religion, disability, or national origin.

School bus transportation will not be provided for students attending schools outside their attendance area unless they can be accommodated on existing bus routes and schedules; or an exceptional child is involved; or unless specific permission is granted by the Board.

Administrative Procedure Adopted: November 10, 2009