

Item #4.

**RSU No. 5 Board of Directors Meeting  
Wednesday, June 13, 2018 – 6:30 p.m.  
Freeport High School - Library  
Meeting Minutes**

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the September 12, 2018 meeting).

**1. CALLED TO ORDER:**

Chair Michelle Ritcheson called the meeting to order at 6:36 p.m.

**2. MEMBERS PRESENT:** Kathryn Brown, Jeremy Clough, Candace deCsipkes, Jennifer Galletta, Naomi Ledbetter, John Morang, Michelle Ritcheson, Lindsay Sterling, Valeria Steverlynck, Madelyn Vertenten

**MEMBERS ABSENT:** Sarah Woodard

**3. PLEDGE OF ALLEGIANCE:**

**4. CONSIDERATION OF MINUTES:**

**A. VOTED:** To approve the Minutes of May 9, 2018 and May 23, 2018 as presented barring any errors or omissions. (Ledbetter - Vertenten) (10 – 0).

**5. ADJUSTMENTS TO THE AGENDA:**

Table Item 15. A.

**6. GOOD NEWS AND RECOGNITION:**

A. Recognition of Retirees

B. Report from Board's Student Representative – No report

**7. PUBLIC COMMENT:**

Pam Barry-Santos, Freeport

**8. REPORTS FROM SUPERINTENDENT:**

A. Items for Information – Superintendent Foley provided an update on PBE including the Board workshop on September 12, 2018. There will be a 9<sup>th</sup> grade FHS Informational Session on August 27, 2018

1. Resignations:

- David Watts, Director of Adult, Recreation and Community Programs (6/30/18)
- Katherine Nook Frost, DCS Ed Tech (5/25/18)
- Hannah Hebert, FMS Math Teacher (end of SY)
- Kathi Hardy, PES Kindergarten Teacher (end of SY)
- Hiram Sibley, DCS Assistant Principal (6/30/18)

2. Retirement – Carrie Donoghue, Occupational Therapist (end of SY)

3. 2018-2019 Board of Directors Meeting Schedule

**9. ADMINISTRATOR REPORTS:**

A. Michelle Lickteig – Financial Statement

**10. BOARD COMMENTS AND COMMITTEE REPORTS:**

- A. Board Information Exchange and Agenda Requests
- B. Strategic Communications
- C. Finance Committee
- D. Policy Committee

**11. POLICY REVIEW:**

- A. VOTED:** To approve the following Policies (2<sup>nd</sup> Read) (Ledbetter – deCsipkes) (10 – 0)  
IKAB – Grading and Reporting System  
IHCDA – Post-Secondary Enrollment Options  
JL – Student Wellness

**12. UNFINISHED BUSINESS:**

- A. VOTED:** That the Computation and Declaration of Votes dated June 13, 2018 and attached hereto be approved. (Ledbetter – Brown) (10 – 0)

- B. VOTED:** That the Computation and Declaration of Votes be entered upon the records of Regional School Unit No. 5. (Ledbetter – Brown) (10 – 0)

- C. VOTED:** That a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks within the Regional School Unit. (Ledbetter – deCsipkes) (10 – 0)

- D. VOTED:** That the Assessment Warrant and the Assessment Schedule and Notice of Installments prepared by the Treasurer for each member municipality of this Regional School Unit for fiscal year 2018-2019 be approved and be issued in form presented to this meeting with adjustments to correct obvious typo (correct 2017-2018 to 2018-2019); and that the Treasurer be authorized and directed to deliver to each member municipality its Assessment Warrant and its Assessment Schedule and Notice of Installments. (Ledbetter – Sterling) (10 – 0)

- E. VOTED:** To approve additional FHS building construction projects.  
(Ledbetter – Morang) (10 – 0)

- F. VOTED:** To adopt the revised RSU5 Principal Evaluation Handbook.  
(Clough – Ledbetter) (7 – 3 Sterling, Steverlynck, Vertenten)

- G. VOTED:** To enter into an Interlocal Agreement for the Greater Sebago Education Alliance Regional Service Center. (Ledbetter – Brown) (3 – 7 Brown, Ritcheson, Ledbetter, Galletta, Sterling, Steverlynck, Vertenten) Motion Fails

**13. NEW BUSINESS:**

- A. VOTED:** To authorize the Superintendent to hire staff between June 14, 2018 and the first Board meeting in September, 2018. (Ledbetter – Sterling) (10 – 0)

**14. ORGANIZATIONAL BUSINESS (To take effect July 1, 2018):**

- A. VOTED:** To appoint Michelle Ritcheson as Chair for the RSU No. 5 Board of Directors.  
(Galletta – deCsipkes) (10 – 0)

**B. VOTED:** To appoint Lindsay Sterling as Vice-Chair for the RSU No. 5 Board of Directors.  
(Stevelynck – Ledbetter) (10 – 0)

**C. VOTED:** To approve Drummond Woodsum to act as the school attorney for the 2018-2019 school year. (Vertenten – Ledbetter) (10 – 0)

**D. VOTED:** To approve Dr. Stephanie Phelps to act as the school physician for the 2018-2019 school year. (Ledbetter – Galletta) (10 – 0)

**15. PERSONNEL:**

**A.** Consideration and approval to employ a 5<sup>th</sup> Grade Teacher at Durham Community School for the 2018-2019 School year. – **This item was tabled.**

**B. VOTED:** To employ Shannon Sampson as a .2 Nurse at Morse School for the 2018-2019 school year. (Stevelynck – Sterling) (10 – 0)

**16. PUBLIC COMMENT:** None

**17. EXECUTIVE SESSION:**

**VOTED:** To enter into Executive Session pursuant to 1 M.R.S.A § 405(6)(A) for the purpose of discussing the Superintendent's evaluation. (Stevelynck – Ledbetter) (10 – 0)

Time In: 9:35 p.m.

Time Out: 11:05 p.m.

**18. ACTION AS A RESULT OF EXECUTIVE SESSION:**

No Action

**19. ADJOURNMENT:**

**VOTED:** To adjourn at 11:06 p.m. (Ledbetter – Vertenten) (10– 0)

  
Becky J. Foley, Superintendent of Schools