## RSU No. 5 Weekly Time Sheet School Year \_\_\_\_\_

<b>Pay Period Starts:</b>		Ends:			Location:							
Day	Date	Time In	Lunch/Out	Lunch/In	Time Out	Total Hours	OT Hours	Sick	Vacation	Holiday	Other*	Grand Total
Monday												
Tuesday												
Wednesday												
Thursday												
Friday												
Saturday												
Sunday												
					Week 1						wk1 total	
Day	Date	Time In	Lunch/Out	Lunch/In	Time Out	Total Hours	OT Hours	Sick	Personal	Holiday	Other *	Grand Total
Monday			-									
Tuesday												
Wednesday												
Thursday												
Friday												
Saturday									1	1		
Sunday									1	1		
,			1		Week 2						wk 2 total	
			<u>.</u>	-	-	-			-		grand total	

Explanation if necessary: \*

Employee \_\_\_\_\_

please print

prease pri Employee \_\_\_\_\_

please sign

Administrator:\_\_\_\_\_