

RSU No. 5 Board of Directors Meeting  
Wednesday, October 28, 2015, 2015 – 6:30 p.m.  
Freeport High School - Library  
Meeting Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the November 18, 2015 meeting).

**CALLED TO ORDER:**

Chairman Nelson Larkins called the meeting to order at 6:34 p.m.

**MEMBERS PRESENT:** Kathryn Brown, Candace deCsipkes, Nelson Larkins, Naomi Ledbetter, John Morang, Beth Parker, Michelle Ritcheson, Lindsay Sterling, Valeria Steverlynck, Karin VanNostrand

**MEMBERS ABSENT:** Brian Pike

**III. PLEDGE OF ALLEGIANCE:**

Chair Larkins thanked outgoing Board member Karin VanNostrand for her service the past four years.

**IV. MINUTES:**

**A. VOTED: (1)** To approve the Minutes of September 23, 2015 and October 14, 2015.  
(Parker – Morang) (10 – 0)

**V. ADJUSTMENTS TO THE AGENDA:**

**VI. GOOD NEWS & RECOGNITION: Report from FHS Student Government**

Chair Larkins read an update on recent and upcoming events taking place at Freeport High School.

**VII. PUBLIC COMMENTS:**

None

**VIII. SPECIAL PRESENTATIONS:**

**A. 5 Year Capital Plan – Dennis Ouellette**

Mr. Ouellette reviewed completed 14-15 and 15-16 capital projects and upcoming projects for the next 5 years.

**IX. SUPERINTENDENT'S REPORT:**

**A. Items for Information**

1. *Board and Administrator*, October 2015
2. *Superintendent's Update*, October 2015

**B. Correspondence**

1. Letter from Olivia Botting

**C. Administrator Reports**

1. Mast Landing School – Beth Willhoite, Principal

Ms. Willhoite reported on grade level SMART goals, celebrations, and opportunities for students.

2. Freeport Middle School – Ray Grogan, Principal  
Mr. Grogan reported on each team's SMART goals, things to look forward to at FMS, and celebrations.
3. Finance, Ms. Wentworth, Director  
Ms. Wentworth provided an update on finances including bonding of FHS.

**X. UNFINISHED BUSINESS:**

- A. **VOTED: (2)** To approve a FY 17 Budget Process Calendar.  
(Parker – Steverlynck) (10 – 0)
- B. **VOTED: (3)** To approve Policy ADC, Tobacco Use and Possession (2<sup>nd</sup> reading: Packet #1)  
(Parker – Steverlynck) (10 – 0)

**XI. NEW BUSINESS:**

- A. **VOTED: (4)** To approve the following Policies (1<sup>st</sup> reading: Packet #2)
  1. JLF – Reporting Child Abuse and Neglect
  2. JLF-R – Reporting Child Abuse and Neglect – Administrative Procedure
  3. EBAA – Chemical Hazards
  4. ECB – Pest Management in School Facilities and on School Grounds
  5. IGA – Curriculum Development and Adoption


(Brown – Steverlynck) (10 – 0)

**XII. BOARD COMMENTS (REPORTS FROM SUB-COMMITTEES):**

- A. Finance – Chair John Morang provided the Board with a summary of the October 14, 2015 meeting.
- B. Strategic Communications – Chair Candy deCsipkes provided the Board with a summary of the September 30, 2015 meeting.

**XIII. ADJOURNMENT:**

**VOTED: (5)** To adjourn at 8:07 p.m. (Parker – Ledbetter) (10 – 0)

  
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Edward R. McDonough  
Superintendent of Schools