RSU5 Durham – Freeport – Pownal

2013-2014 Board of Directors' Adopted Budget

May 22, 2013

Page	1		Cov	er
-		_	-	

Pages 2-3 Enrollments

Page 4-6 Budget Priorities
Pages 7 Budget Summary
Pages 8-9 Budget Adjustments

Page 10-11 Capital and Fuel Reserve Funds

Pages 12-14 Assessment Summary

RSU5 Proposed Budget 2013-2014 Teachers per Grade

	Durham		Pownal		Freeport	
Grade	Community	Morse Street	Elementary	Mast Landing	Middle	High School
PK			1 (15)			
K	3 (16)	5 (16,17)	1 (15)			
1	2.5 (17,17,8)	4 (19,20)	1 (19)			
2	2.5 (17,18,9)	5 (19,20)	1 (19)			
3	2 (22-23)		1 (13)	4 (21)		
4	3 (21-22)		1 (13)	5 (20)		
5	3 (16-17)		1 (16)	5 (19)		
6	2 (23)				6 (21-22)	
7	3 (22)				6 (19)	
8	2 (20)				5 (18-19)	
9						
10						
11						
12						
Total Classroom						
Teachers	23	14	6	14	16	See attached

	2010-2011 Enrollment 10/1/10	2011-2012 Enrollment 10/1/11	2012-2013 Enrollment 10/1/12	2013-2014 Projected Enrollment
Durham Community School	407	425	420	424
Morse Street School	277	283	279	276
Pownal Elementary School	119	105	109	108
Mast Landing School	260	266	286	282
Freeport Middle School	270	276	302	308
Freeport High School	490	519	537	540
Total	1823	1874	1933	1938

^{*}corrected clerical error

	2010-2011	2011-2012	2012-2013	2013-2014	
	Tuition	Tuition	Tuition	Projected	
	Students	Students	Students	Tuition	
	10/1/10	10/1/11	10/1/12	Students	
Grades K-8			-	4	(Charter)
Grade 9	12	8	11	6	(Charter)
Grade 10	14	10	7	11	
Grade 11	26	10	9	7	
Grade 12	35	21	10	9	
Total	87	49	37	33	

2012/13 Teacher Class Loads

Teacher	Dept.	Student Load per Sch Yr	# of Sections	Avg. Class Size	Other duties
Amory	Science Tech.	74	5	14-15	Study Hall
Anderson	English	42	3	14	Writing Ctr/Lit. Strategist
Andreson	Art	139	6	23	
Atwood	Soc. Studies	60	3.5	17	VHS & Study hall
Berkemeyer	Math	66	5	13	Math Center
Blier	English	100	5	20	Writing Center
Cass	Science	78	6	13	
DiSilvestro	Science	86	6	14	
Draper	Health/PE	167	12*	14	
Drolet	Health/PE	160	11*	14-15	
Dyhrberg	Soc. Studies	78	6	13	
Foreman	Music	44	3.5	12-13	Middle School
Girardin	Science	63	6	10-11	Focus Program
Greear	Health/PE	213	12*	17-18	7
Harper	JMG	79	5.5	13-14	Study
Heathco	Math	85	5	17	Math Center
Hunter	Science	51	3	17	PTE
	Science	85	6	14-15	
lensen	Foreign Lang.	70	6	11-12	
Jones	English	81	5	16	PTE
Kurry	Science	90	6	15	
LaForge	Math	52	3	17	Math Ctr & Middle Sch/Math Strategist
Leavitt	English	95	5	19	Writing Center
Massey	Soc. Studies	107	6	17-18	
Medsker	Fine/App Arts	109	6	18	
Mellon	Soc. Studies	65	5	13	Study Hall
Morrison/Crane	Soc. Studies	8	0.5*	8	PTE (Archaeology)
Nolan	English	82	5	16	Writing Center
Ogilby	Soc. Studies	79	6	13-14	Focus Program
Parker	NGP	39	6	6-7	Alternative Program
Paterson	Foreign Lang.	109	6	18	
Peterson	English	58	3	14-15	Focus Program
Pizzuto	Math	82	5	16	Math Center
Robinson	English	52	4	13	PTE
Smail	Science	80	6	13	
Soule	Math	98	5	19	Math Center
Stiles	Math	44	4	11	Math Center/PTE
Stivers	English	55	4	13-14	Writing Center
Γhomas	Math	92	5	18	Math Center
Filton	Soc. Studies	101	5	20	PTE
Frefsger	NGP	39	6	6-7	Alternative Program
Varela	For Lang	91	6	15	
Watts	Fine/App Arts	85	6	14	
warts Whitmore	Fine/App Arts Foreign Lang.	100	<u> </u>	16-17	

RSU5 Superintendent's Recommended Budget FY14 March 26, 2013

The Board established budget priorities in December 2012 based on the information available at the time. These priorities were used to develop the Superintendent's Recommended Budget for the next school year. The following information outlines the Board's priorities and what elements are included in the Recommended Budget. The Board asked administration to specify what reductions are made within the budget and what new items were requested but not included.

1. Board Priority Area December 2012:

Enrollments/Instructional Programs/Student Supports

RSU5 has seen a 3% increase in enrollment this school year. Our goal is to continue to target class sizes of 20 students per teacher across the district and consider related services time (including administrative support) to address the increased student enrollment. Academic support for gifted students and those who are struggling to learn are areas that continue to need to be addressed. There is also a need to develop new programs to support our students with special needs. Our literacy strategist model has been very effective and we would like to increase math strategist support across the district for training and intervention.

Superintendent's Recommended Budget March 2013:

The goals of this priority area are partially met but we needed to make reductions in some areas to offset increases in other areas. The specifics of these goal areas are listed below.

Financial Impact of Wages and Benefits for employees – There is an average wage increase of 3% for employees and benefits increased by 4% resulting in an increase of approximately \$741,000 after all increases and decreases in positions. Wages and benefits alone would require a 2.9% increase on the total budget with no other increases or decreases.

Class Size – The budget reflects the movement of 1 position at Morse Street School (due to decreased enrollments) to Mast Landing School, which has increased enrollments. This results in 14 classroom teachers for 3 grades at each building with class sizes ranging from 16 to 20 at Morse Street and 19 to 21 at Mast Landing.

Charter Tuition Funds – There are fourteen (14) students who have signed a letter of intent to attend a charter high school next year. We are required by state law to pay the state average tuition to the charter school including both state and local funds. We have budgeted for a total of \$109,676 for charter tuition with funds in contingency to cover any additional charter students.

Gifted Programming – The budget includes funding to retain the one-year only position to support student programs and professional development on differentiated instruction.

Special Education Programming – There is a district wide need for a Functional Life Skills (FLS) program and a Choices (behavioral) program at the middle level. Grades 3-5 have a need for a transitional program. There are 3 new teaching positions in the budget to support these special education program needs. In addition, there is a new social work position to support district needs due to increased enrollments. It is important to keep our students with significant needs in the district so they can go to school with friends in our community. If we do not provide these programs within the district, the students would be required to attend an out-of-district placement at significantly higher costs.

05/22/13 4

Leadership – Increased enrollment and programming at Freeport Middle School requires additional administrative support. The Athletic Director currently works at Freeport Middle School 2 mornings per week to provide support. This will increase to approximately 2/3^{rds} of the day to provide additional support but will reduce his time at the high school.

Reductions: As noted, the Recommended Budget includes the movement of 1 teaching position from Morse Street School to Mast Landing School. Other reductions made to offset increases include the following:

- Eliminated 1 Literacy Strategist position;
- Restructured the Alternative Education program at the high school and moved the two teachers into vacant positions;
- Reduced high school positions by .3 FTE (or three sections);
- Reduced summer work days from high school guidance;
- Eliminated van driver position to staff with current employees resulting in reduced custodial and maintenance time.

New Items Requested but Not Included: There were numerous items requested by administration and staff that we were unable to include in the recommended budget due to the financial impact of our proposed budget on taxpayers. These items are categorized below:

- Teacher and support staff positions for math support;
- Increased nursing support;
- Library support;
- Guidance counselor hours;
- Assistant Principal/Teacher Leader (filled need with Athletic Director instead);
- Additional teacher positions for enrollment, student support, and programs such as Chinese;
- Additional Ed Tech support for students.

2. Board Priority Area December 2012:

Professional Development Time and Training

Professional development time is a vital support for educators as we continue to improve and expand our curriculum and program offerings to students. Our goal is to fund Summer Institute trainings and an additional Professional Learning Day for the 13-14 school year.

Superintendent's Recommended Budget March 2013:

There is a decrease of \$20,000 in curriculum materials to offset an increase of \$20,000 in professional development purchased services. This will support the PK-8 Summer Institute and 9-12 professional development.

Reductions:

Unfortunately, the recommended budget includes the reduction of 1 Professional FLEX day. Administrators have agreed to take 1 unpaid furlough day resulting in reduced wages to help offset professional development and other positions.

New Items Requested but Not Included:

- Additional professional day/time or increased substitute teacher funds for release time for professional development;
- Teacher leadership stipends.

3. Board Priority Area December 2012: Technology Investment

There is a need for increased funds this year for student technology equipment linked to increased enrollments and new MLTI devices for grades 6-12.

Superintendent's Recommended Budget March 2013:

There is an actual decrease in technology funds including a reduction of \$12,400 in equipment.

Reductions:

We will not be able to provide audio enhancements or overhead projection devices in the classrooms. These would have been funded with the equipment money if we could have kept the technology budget flat but we needed to reduce the budget due to increases in other areas. Other reductions may be required if the state goes with a higher cost MLTI option than what we've budgeted.

New Items Requested but Not Included:

- MLTI buy out funds to purchase hardware for PK-5 students and staff;
- Wireless network expansion
- STEM computer lab at FHS (need classroom lab of higher powered computers)

4. Board Priority Area December 2012: Capital Investments

This year there continues to be a major focus on capital investments. The Capital Plan recommendations provide funds to support on-going improvements in all of our 7 facilities and our vehicles.

Superintendent's Recommended Budget March 2013:

There was a decrease of \$5,000 in capital improvements. There is a decrease of \$101,491 in debt payments but only \$10,000 of it is in shared debt benefiting the entire RSU. The remaining \$91,000 reduction primarily benefits Freeport due to their non-shared debt and thus reduces their assessment.

Reductions:

There are general reductions to electricity, purchased repairs, and heating fuel.

New Items Requested but Not Included:

For several years our target has been \$400,000 annually for capital investments on our 7 buildings. This year's budgeted amount is \$380,000 and was not increased to meet our target.

RSU5 2013-2014 BOARD OF DIRECTORS' ADOPTED BUDGET

Article#	Description	:	Revised 2012-2013 Budget	Proposed 2013-2014 Budget	D	difference
Article 1	STUDENT AND STAFF SUPPORT	\$	2,384,632	\$ 2,389,233	\$.	
Article 2	SCHOOL ADMINISTRATION	\$	1,182,300	\$ 1,205,147	\$	22,847
Article 3	FACILITIES MAINTENANCE	\$	3,081,514	\$ 2,936,504	\$	(145,010)
Article 4	CAREER AND TECHNICAL EDUCATION	\$	454,271	\$ 461,494	\$	7,223
Article 5	ALL OTHER EXPENDITURES (Nutrition, Crossing Guards)	\$	106,400	\$ 106,400	\$	-
Article 6	REGULAR INSTRUCTION	\$	10,568,642	\$ 11,060,907	\$	492,265
Article 7	OTHER INSTRUCTION (ESL, Co-Curricular, Athlethics)	\$	609,241	\$ 678,292	\$	69,051
Article 8	SYSTEM ADMINISTRATION	\$	633,340	\$ 685,897	\$	52,557
Article 9	TRANSPORTATION AND BUSES	\$	1,312,493	\$ 1,369,698	\$	57,205
Article 10	DEBT SERVICE AND OTHER COMMITMENTS	\$	1,782,411	\$ 1,754,858	\$	(27,553)
Article 11	SPECIAL EDUCATION	\$	2,789,903	\$ 3,161,883	\$	371,980
TOTAL ARTIC	CLE 1-11 BUDGET	\$	24,905,147	\$ 25,810,311	\$	905,164
ADULT EDUC	CATION	\$	83,000	\$ 83,000	\$	-
TOTAL OPER	RATING BUDGET	\$	24,988,147	\$ 25,893,311	\$	905,164

Budget Adjustments 2013-14

ARTICLE 1: STUDENT AND STAFF SUPPORT- Pages 1-9

CURRICULUM DEVELOPMENT

*Added Professional Development Funds

LIBRARY SERVICES

- *Moved Library software annual fees from Technology
- *Books funded at \$18.60 per student

TECHNOLOGY

*MLTI Renewal and buyout

ARTICLE 2: SCHOOL ADMINISTRATION- Pages 10-11

*Reduction to reflect one unpaid furlough day

ARTICLE 3: FACILITIES MAINTENANCE-Pages 12-16

*Savings in Electricity, Heating Fuel, and Debt

*Revenues from Town of Freeport to offset expenses of Hunter Rd. field maintenance

ARTICLE 4: CAREER AND TECHNICAL EDUCATION-Page 17

*No Adjustments

ARTICLE 5: ALL OTHER EXPENDITURES-Page 17

*No Adjustments

ARTICLE 6: REGULAR INSTRUCTION-Pages 18-22

- *Allocated \$9,100 in music funds for equipment based on Music Committee request
- *Added 1 FTE Teacher to MLS due to enrollment
- *Restructuring of Alternative Ed Program at FHS
- *Reallocation of Alternative Ed Staff to vacant positions
- *Reduction of .3 FTE (or three sections) at FHS
- *Added 1 FTE Math Strategist
- *Reduction of 1 Professional Flex Day
- *Reduction of 1 FTE Literacy Strategist
- *Contingency- Retirement: Actual Anticipated Total State Retirement is \$268,751
- *Contingency; Retirement/Tuition Reserve

ARTICLE 7: OTHER INSTRUCTION-Pages 23-25

- *Reallocted 1 FTE Ed Tech Support
- *Continued phase in funding for Booster funded teams
- *Continuation of uniform replacement plan
- *Added \$4,000 for Drama/One Act Supplies

ARTICLE 8: SYSTEM ADMINISTRATION-Pages 26-27

- *Reduction to reflect one unpaid furlough day
- *Educator and Support Professional Negotiations

ARTICLE 9: TRANSPORTATION AND BUSES-Pages 28

- *Purchase one new handicapped equipped bus
- *Re-distributed staff and added 20 Ed Tech hours to ride in second van

ARTICLE 10: DEBT SERVICE AND OTHER COMMITMENTS-Page 29

*Scheduled reductions

ARTICLE 11: SPECIAL EDUCATION-Page 30-36

- *Moved DCS Choices Teacher & Ed Tech to DCS Self Contained
- *Moved FMS Resource Room Ed Techs to FMS Self Contained
- *Added FMS Functional Life Skills & FMS Choices Programs
- *Added MLS Transitional Program
- *Added 1 FTE Social Worker
- *Added .2 FTE OT

RSU5 2013-2014 RESERVE FUNDS SUMMARIES

CAPITAL RESERVE FUND

	Summary as of May 8, 2013			
	Capital Reserve July 1, 2012 Balance		\$	7,439
	2011-2012 Undesignated Fund Balance		\$	96,557
	Capital Reserves Balance	_	\$	103,996
	Cental Office Basement Upgrades	_	\$	(33,993)
	Capital Reserve Balance as of May 8, 2013	_	\$	70,003
	How Funded:		ø	70.002
	2012-2013 Anticipated Unexpended Capital Reserve Fund Balance		\$	70,003
	2013-2014 Capital Improvements	***	<u>\$</u> \$	50,000
	Capital Reserve Fund		3	120,003
	Anticipated 2013-2014 Capital Items			
Item 1	Bus - 77 Passenger Handicapped Equipped		\$	30,000
Item 2	Maintenance Pick up Truck		\$	29,000
Item 3	Mast Landing Playground Equipment		\$	10,000
Item 4	Middle School Gym Roof Repairs		\$	50,000
Item 5	Middle School Elevator Upgrade		\$	40,000
Item 6	Central Office Repairs		\$	48,000
Item 7	Morse Street Carpet A & B Wings		\$	30,000
Item 8	Pownal Trim (paint/stain)		\$	10,000
Item 9	Pownal Main Hall Carpet		\$	25,000
Item 10	Parking Lot Sander		\$	8,000
Item 11	Morse Street D-Wing & Gym Roof Repairs		\$	50,000
Item 12	Capital Reserves	_	\$	50,000
		Total	\$	380,000
	Breakdown of Capital Items Funding:		đ	2.70.000
	Article 3 Capital Improvements		\$	350,000
	Article 9 Bus/Van Lease		\$	30,000
	Capital Reserves Fund		\$	-
	Total 1	Funding	\$	380,000

<u>RSU5</u> 2013-2014 RESERVE FUNDS SUMMARIES

FUEL RESERVE FUND

Expended as of May 8, 2013		
Fuel Reserve July 1, 2012 Balance	\$	74,013
	\$	-
Fuel Reserve Balance as of May 8, 2013	\$	74,013
Funding for 2013-2014: 2012-2013 Unexpended Fuel Reserve Fund Balance 2012-2013 Unexpended Fund Balance	\$ _\$	74,013
Fuel Reserve Fund	\$	74,013
2013-2014 Heating Fuel Budgeted in Operating Budget* 2013-2014 Anticipated Fuel Reserve Expenditures**	\$ \$	125,300 25,800

^{*}Amounts budgeted are based on anticipated Natural Gas expenditures Durham Community School utilizes Geothermal heating with Propane backup.

^{**}Buffer for Natural Gas pricing

PROJECTED RSU5 BUDGET 2013-2014 IMPACT

		Assessed		Projected			
		2012-2013		2013-2014		Difference	
RSU Operating Budget							
Total Budget	\$	24,905,147	\$	25,810,311	\$	905,164	
Adult Ed Budget	\$	83,000	\$	83,000	\$_	**	
Total RSU Operating Budget	\$	24,988,147	\$	25,893,311	\$	905,164	3.62%
Less: State and Non-Shared Debt							
F-Non-Shared Local Debt	\$	282,760	\$	197,414	\$	(85,346)	
D- State Supported Debt	\$	1,406,245	\$	1,387,141	\$	(19,104)	
D-Non-Shared Local Debt	\$	219,796	\$	215,585	\$	(4,211)	
Total State and Non-Shared Debt	\$	1,908,801	\$	1,800,140	\$	(108,661)	
Less: Local Revenues							
Shared Revenue*	\$	912,044	\$	673,357	\$	(238,687)	
Additional Assessment Durham	\$	8,000	\$	-	\$	(8,000)	
State Aid	\$	3,829,860	\$	3,716,819	\$	(113,041)	
Total Revenues	\$	4,749,904	\$	4,390,176	\$	(359,728)	
Less: RSU Plan Required Local Contribution	\$	15,886,387	\$	15,907,360	\$	20,973	
Total Additional Local Monies Required	\$	2,443,055	\$	3,795,635	\$	1,352,580	
Additional Local Monies Required Distribution	n P	er RSU Plan					
Durham 21.42%	\$	523,302	\$	813,025	\$	289,723	
Freeport 65.98%	\$	1,611,928	\$	2,504,360	\$	892,432	
Pownal 12.60%	\$	307,825	\$	478,250	\$	170,425	
Total Additional Local Monies Required	\$	2,443,055	\$	3,795,635	\$	1,352,580	
			*	Shared Revenue			
Town	of F	reeport Hunter R	d Fie	eld Maintenance		\$82,257	
		•		State Agency		\$45,000	
				Medicaid		\$20,000	
				Misc / Interest		\$19,900	
				Laugh & Learn		\$10,200	
				Contingency		\$196,000	
				Fund Balance:	**************	\$300,000	
		T	otal	Shared Revenue		\$673,357	

PROJECTED RSU5 BUDGET 2013-2014 IMPACT

		Assessed 2012-2013	Projected 2013-2014	Difference	
Additional Local Monies Required Distributi	on P		 2013-2014	 Difference	
Durham 21.42%		523,302	\$ 813,025	\$ 289,723	
Freeport 65.98%		1,611,928	\$ 2,504,360	\$ 892,432	
Pownal 12.60%	\$	307,825	\$ 478,250	\$ 170,425	
Total Additional Local Monies Required	\$	2,443,055	\$ 3,795,635	\$ 1,352,580	
Durham_					
RSU Plan Additional Local Monies	\$	523,302	\$ 813,025	\$ 289,723	
RSU Plan Required Local Contribution	\$	2,696,114	\$ 2,851,071	\$ 154,957	
Non Shared Debt	\$	219,796	\$ 215,585	\$ (4,211)	
Assessment HS Choice Transportation	\$	8,000	\$ -	\$ (8,000)	
F	\$		\$ **	\$ -	
Net Impact	\$	3,447,212	\$ 3,879,681	\$ 432,469	
Impact on Mil*				\$1.31	9.83%
Freeport					
RSU Plan Additional Local Monies	\$	1,611,928	\$ 2,504,360	\$ 892,432	
RSU Plan Required Local Contribution	\$	11,737,247	\$ 11,559,588	\$ (177,659)	
Non Shared Debt	\$	282,760	\$ 197,414	\$ (85,346)	
		••	\$ 	\$ 	
Net Impact	\$	13,631,935	\$ 14,261,362	\$ 629,427	
Impact on Mil*				\$0.46	2.98%
Pownal					
RSU Plan Additional Local Monies	\$	307,825	\$ 478,250	\$ 170,425	
RSU Plan Required Local Contribution	\$	1,453,026	\$ 1,496,701	\$ 43,675	
Non Shared Debt	\$	-	\$, mile	\$ -	
	\$	_	\$ _	\$ ~	
Net Impact	\$	1,760,851	\$ 1,974,951	\$ 214,100	
Impact on Mil*				\$2.76	8.20%

^{*}Based on April 1, 2012 Town Valuations and Mil Rates

State Valuation Changes By Town

	Valuation	Valuation	Valuation	%
Town	2012-2013	2013-2014	(De)Increase	(De)Increase
Durham	\$ 350,600	\$ 351,550	\$ 950	.27%
Freeport	\$1,526,300	\$1,425,350	(\$100,950)	(6.61%)
Pownal	\$ 188,950	\$ 184,550	(\$ 4,400)	(2.33%)

Assessment Impact without Valuation Change

Town	Assessment 2012-2013	Assessment 2013-2014	Net Increase	Mil* \$	Mil* %
Durham	\$ 3,447,212	\$3,690,616	\$243,404	\$0.74	5.53%
Freeport	\$13,631,935	\$14,521,425	\$889,490	\$0.65	4.22%
Pownal	\$ 1,760,851	\$ 1,903,953	\$143,102	\$1.85	5.48%

Assessment Impact with Valuation Change

Town	Assessment 2012-2013	Assessment 2013-2014	Net Increase	Mil* \$	Mil*
Durham	\$ 3,447,212	\$3,879,681	\$432,469	\$1.31	9.83%
Freeport	\$13,631,935	\$14,261,362	\$629,427	\$0.46	2.98%
Pownal	\$ 1,760,851	\$1,974,951	\$214,100	\$2.76	8.20%

^{*}Based on April 1, 2012 Town Taxable Valuations and Mil Rates