

**RSU No. 5 Board of Directors Meeting
Wednesday, June 15, 2022 – 6:30 p.m.
Freeport High School – Cafeteria
Meeting Minutes**

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the August 24, 2022 meeting).

1. CALLED TO ORDER:

Chair Michelle Ritcheson called the meeting to order at 6:34 p.m.

2. MEMBERS PRESENT: Colin Cheney, Candace deCspikes, Jennifer Galletta (left at 9:02 p.m.), Susana Hancock, Elisabeth Munsen, Jill Piker (arrived at 6:49 p.m.), Maura Pillsbury, Michelle Ritcheson, Valeria Steverlynck (arrived at 7:39 p.m.), Madelyn Vertenten. There was no Student Representative in attendance

MEMBERS ABSENT: Dung Nguyen

3. PLEDGE OF ALLEGIANCE:

4. CONSIDERATION OF MINUTES:

A. VOTED: To approve the minutes of June 8, 2022 (Vertenten – Munsen) (8 – 0)

5. ADJUSTMENTS TO THE AGENDA:

Add Item #4.A. and #15.D.

6. GOOD NEWS AND RECOGNITION:

A. Report from Board's Student Representative - No report

7. PUBLIC COMMENT:

None

8. REPORTS FROM SUPERINTENDENT:

A. Items for Information

1. 2022-2023 Board Meeting Schedule
2. Resignations:
 - GiGi McAllister - PK-5 Literacy Strategist
 - Michaela Macdonad - MLS Ed Tech

9. ADMINISTRATOR REPORTS:

A. Finance - Peggy Brown

10. BOARD COMMENTS AND COMMITTEE REPORTS:

A. Board Information Exchange and Agenda Requests

1. Maura Pillsbury reported out on MSBA:
 - a. SEL/Safety Presentation
 - b. Legislative session update
 - c. Sharing - Communication - outside facilitator
 - d. SRO Task force
 - e. Gender inclusion policy - presentation from other district

2. Board members mentioned items they would like to discuss at the August retreat:
 - a. Maura Pillsbury and Colin Cheney - School safety protocols/practices;
 - b. Jill Piker - Cost Sharing;
 - c. Susana Hancock - Start to integrate sustainability suggestions into science curriculum and follow-up on high school presentation;
 - d. Colin Cheney - Parent satisfaction survey results - specifically feedback from special needs parents; and
 - e. Maddy Vertenten - Fall reports from principals should include:
 - i. How is the work about student voice continuing
 - ii. What principals gleaned from Parent Satisfaction Survey
 - iii. DEI work and inequities around discipline
 - iv. Social Studies curriculum work update

11. POLICY REVIEW:

NA

12. UNFINISHED BUSINESS:

- A. **VOTED:** That the Computation and Declaration of Votes dated June 15, 2022 and attached hereto be approved (Hancock – Vertenten) (9 – 0):
That the Computation and Declaration of Votes be entered upon the records of Regional School Unit No. 5; and
That a certified copy of the Computation and Declaration of Votes be sent to each of the municipal clerks within the Regional School Unit.
- B. **VOTED:** That the Warrant for Assessment of Tax and the Assessment Schedule and Notice of Installments for each member municipality prepared by the Treasurer for fiscal year July 1, 2022 to June 30, 2023 be approved and be issued in form presented to this meeting; and that the Treasurer be authorized and directed to deliver to each member municipality its Warrant for Assessment of Tax and its Assessment Schedule and Notice of Installments.
(Munsen – Vertenten) (9 – 0)

13. NEW BUSINESS:

- A. A motion was made by Munsen, seconded by Galletta to revise the Guidelines for the Use of the Joan Benoit-Samuelson Track and Field.
VOTED: Munsen amended the motion, seconded by Galletta to revise the Guidelines for the Use of the Joan Benoit-Samuelson Track and Field with amendments as discussed. (10 – 0)
- B. **VOTED:** To authorize the Superintendent to hire staff between June 16, 2022 and the first Board meeting in September 2022. (Hancock – Galletta) (10 – 0)
- C. **VOTED:** To appoint Colin Cheney as delegate, and Michelle Ritcheson as alternate, to the Maine School Boards Association Annual Delegate assembly at the Annual Fall Conference. (Stevelyneck – Munsen) (10 – 0)
- D. **VOTED:** That pursuant to section 1485(4) of Title 20-A, the Finance Committee be authorized to transfer not more than 5% of the total appropriation for any cost center in the FY23 operating budget to another cost center or among other cost centers, provided that the total FY23 fiscal year operating budget shall not be increased by such transfers. (Stevelyneck – Vertenten) (10 – 0)
- E. Safety Committee Update
- F. **VOTED:** To adopt the Secure Notification Resolution as discussed, adding citations.
(Hancock – Vertenten) (10 – 0)

14. ORGANIZATIONAL BUSINESS:

A. VOTED: To appoint Michelle Ritcheson as Chair for the RSU No. 5 Board of Directors (to take effect July 1, 2022) (Vertenten - Galletta) (10 – 0)

B. VOTED: To appoint Elisabeth Munsen as Vice-Chair for the RSU No. 5 Board of Directors (to take effect July 1, 2022) (Steverlynck - Pillsbury) (10 – 0)

C. VOTED: To add, delete, or consolidate committees and make annual appointments.
(Vertenten – Munsen) (9 – 0)

1. Negotiations (Professional) – Hancock, Ritcheson, Galletta
Negotiations (Support) – deCsipkes, Vertenten
2. Policy – deCsipkes, Vertenten, Cheney
3. Finance - Pillsbury, Munsen, Ritcheson
4. Strategic Communications Committee - deCsipkes, Steverlynck, Vertenten
5. RSU5 Community Programs Advisory Committee - Pillsbury
6. Maine Region 10 Technical High School Board – deCsipkes, Galletta
7. Dropout Prevention Committee (BOOST)– Piker
8. Stipend Review Committee – Galletta, Munsen
9. Freeport Cable TV Board - Hancock
10. Freeport Performing Arts Center Advisory Committee - Vertenten
11. Safety Committee – Cheney, Piker
12. Wellness Committee - Steverlynck
13. Sustainability - Steverlynck, Hancock
14. Diversity, Equity, and Inclusion - Cheney, Hancock
15. School Attorney - Drummond Woodsum
16. School Physician - Dr. Stephanie Phelps

15. PERSONNEL:

VOTED: To employ the following individuals for the 2022-2023 school year.
(Vertenten – Munsen) (9 – 0)

- A. Hannah Reidman - Occupational Therapist at MSS/DCS/PES
- B. Kathryn Broadbent - Speech Pathologist at MSS/DCS/PES
- C. Leah Campbell - Special Education Teacher at MSS/DCS/PES
- D. Amanda Salve - Grade 1 Teacher at DCS

16. PUBLIC COMMENT:

Kara Kaikini, Freeport

17. ADJOURNMENT:

VOTED: To adjourn at 9:14 p.m. (Piker – Pillsbury) (9 – 0)



Becky J. Foley, Superintendent of Schools