

REGULAR MEETING OF RSU NO. 5 BOARD OF DIRECTORS
WEDNESDAY– SEPTEMBER 28, 2016
FREEPORT HIGH SCHOOL– LIBRARY
6:30 P.M. REGULAR SESSION
AGENDA

1. The meeting was called to order at _____p.m. by Chair Michelle Ritcheson

2. Attendance:

____ Louise Brogan
____ Kathryn Brown
____ Jeremy Clough
____ Candace deCsipkes
____ Naomi Ledbetter

____ John Morang
____ Beth Parker
____ Brian Pike
____ Michelle Ritcheson
____ Lindsay Sterling
____ Valeria Steverlynck

3. Pledge of Allegiance:

4. Consideration and approval of Minutes:

A. Consideration and approval of the Minutes of June 15, 2016, August 24, 2016 and September 14, 2016 as presented barring any errors or omissions.

Motion:_____2nd:_____Vote:_____

5. Adjustments to the Agenda:

6. Good News and Recognition:

A. Report from Freeport High School Student Government

7. Public Comments:

8. Superintendent's Report:

A. Items for Information

1. Opening of School
2. September 2016 School Enrollments
3. MSMA Fall Conference

B. Administrator Reports

1. Finance – Kelly Wentworth, Director

9. Unfinished Business:

A. Update on the Tri-Town Track and Field Project

B. 2016-2017 Goal Setting

10. New Business:

A. Consideration and approval on a delegate and alternate to the Maine School Board's Association Annual Delegate Assembly at the Maine School Management Association's Annual Fall Conference.

Motion:_____2nd:_____Vote:_____

11. Board Comments: (Reports from Sub-Committees)
 - A. Strategic Communications Sub-Committee
 - B. Policy Sub-Committee

12. Policy Review:

13. Public Comments:

14. Adjournment:

Motion: _____ 2nd: _____ Vote: _____ Time: _____

4.

RSU No. 5 Board of Directors Meeting
Wednesday, June 15, 2016 – 6:30 p.m.
Freeport High School - Library
Meeting Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the September 14, 2016 meeting).

CALLED TO ORDER:

Chair Michelle Ritcheson called the meeting to order at 6:32 p.m.

MEMBERS PRESENT: Louise Brogan, Kathryn Brown, Jeremy Clough, Candace deCsipkes, Naomi Ledbetter, John Morang, Beth Parker, Brian Pike, Michelle Ritcheson, Lindsay Sterling, Valeria Steverlynck

MEMBERS ABSENT:

III. PLEDGE OF ALLEGIANCE:

IV. MINUTES:

VOTED: (1) To approve the Minutes of June 8, 2016 as presented barring any errors or omissions. (Steverlynck – Brogan) (11 – 0)

V. ADJUSTMENTS TO THE AGENDA:

XIII. Strategic Communications report

VI. GOOD NEWS & RECOGNITION:

A. Recognition of Retirees – Retiring staff members were recognized.

VII. PUBLIC COMMENTS:

VIII. SUPERINTENDENT'S REPORT:

A. Items for Information

1. Maine Community Foundation Grant
2. 2016-2017 Board of Directors Meeting Schedule
3. May 2016 Construction Progress

B. Administrator Reports

1. Finance – Kelly Wentworth, Director

IX. UNFINISHED BUSINESS:

A. VOTED: (2) To approve the recommendations of the Freeport High School Building Advisory Committee in the amount of \$329,512.00 (Pike – Steverlynck) (10 – 1 Brown)

B. VOTED: (3) To approve Policy JJIF – Management of Concussions and Other Head Injuries (2nd Read) (Steverlynck – Ledbetter) (11 – 0)

C. VOTED: (4) To approve the FHS Track & Field Advisory Committee (Steverlynck – Pike) (10 – 0 – 1 Brown Abstained)

D. VOTED: (5) That the Computation and Declaration of Votes relating to the Budget Validation Referendum dated and attached hereto be and is hereby approved.
(Stevelynck – Morang) (11 – 0)

E. VOTED: (6) That the Computation and Declaration of Votes relating to the Budget Validation Referendum be entered upon the records of Regional School Unit No. 5 (the “Regional School Unit”). (Stevelynck – Clough) (11 – 0)

F. VOTED: (7) That a Certified copy of the Computation and Declaration of Votes relating to the Budget Validation Referendum be sent to each of the Municipal Clerks within the Regional School Unit. (Brogan – Sterling) (11 – 0)

G. VOTED: (8) That the Assessment Warrant and the Assessment Schedule and Notice of Installments prepared by the Treasurer for each member municipality of this Regional School Unit for fiscal year 2016-2017 be approved and be issued in form presented to this meeting; and that the Treasurer be authorized and directed to deliver to each member municipality its Assessment Warrant and its Assessment Schedule and Notice of Installments.
(Pike – Brogan) (11 – 0)

X. NEW BUSINESS:

A. VOTED: (9) To employ a Jen Gulko as Freeport High School Principal for the 2016-2017 school year. (Brogan – Pike) (11 – 0)

B. VOTED: (10) To employ a Patti Francis as a .4 Librarian at Morse Street School for the 2016-2017 school year. (Stevelynck – Sterling) (11 – 0)

C. VOTED: (11) To authorize the Superintendent to hire staff between June 16, 2016 and the first Board meeting in September, 2016. (Ledbetter – Pike) (11 – 0)

D. VOTED: (12) To approve the following stipend positions:

1. Robotics
2. DCS Music Director
3. Indoor Track & Field Coach
4. Outdoor Track & Field Coach
5. PK-12 Academic Leadership Team (Revised)

(Stevelynck – Morang) (11 – 0)

E. VOTED: (13) To approve the 403b resolution of plan merger for VALIC.
(Stevelynck – Morang) (11 – 0)

XI. ORGANIZATIONAL BUSINESS (to take effect July 1, 2016):

A. VOTED: (14) To appoint Michelle Ritcheson as Chair for RSU No. 5 Board of Directors.
(Parker – Brown) (11 – 0)

B. VOTED: (15) To appoint Beth Parker as Vice-Chair for RSU No. 5 Board of Directors.
(Ledbetter – Stevelynck) (11 – 0)

C. VOTED: (16) To add, delete, or consolidate committees and make annual appointments.

1. Negotiations (Professional) – Brown, Parker, Ritcheson
Negotiations (Support) – Decsipkes, Pike
2. Policy – Decsipkes, Ledbetter
3. Strategic Communications Committee - Brown, Decsipkes, Sterling, Steverlynck
4. Finance - Brown, Morang, Ritcheson
5. RSU5 Student Aspirations - Ritcheson
6. RSU5 Community Programs Advisory Committee - Parker
7. Maine Region 10 Technical High School – Morang, Pike
8. Dropout Prevention Committee –Ledbetter
9. Stipend Review Committee – Parker, Pike
10. Technology Committee (Cable TV Board) - Sterling
11. Freeport Performing Arts Center Advisory Committee - Parker
12. Facilities Committee – Morang, Ledbetter
13. MSMA Legislative Contact - Ledbetter
14. Safety Committee – Clough, Ledbetter
15. Wellness Committee - Steverlynck
16. Title I – Ritcheson
17. School Attorney – Drummond Woodsum
18. School Physician – Julia Lockwood
(Pike – Ledbetter) (11 – 0)

XII. PUBLIC COMMENTS:

XIII. BOARD COMMENTS (Reports from Sub-Committees):

- A. Strategic Communications – Candy deCsipkes provided a summary of the June 15, 2016 meeting.

XIV. ADJOURNMENT:

VOTED: (17) To adjourn at 9:21 p.m. (Brogan – Ledbetter) (11 – 0)



Edward R. McDonough
Superintendent of Schools

RSU No. 5 Board of Directors Meeting
Wednesday, August 24, 2016 – 5:00 p.m.
Freeport Middle School - Cafeteria
Meeting Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the September 28, 2016 meeting).

CALLED TO ORDER:

Chair Michelle Ritcheson called the meeting to order at 5:06 p.m.

MEMBERS PRESENT: Louise Brogan, Kathryn Brown (arrived at 5:08 p.m.), Jeremy Clough, Candace deCsipkes, Naomi Ledbetter (arrived at 5:31 p.m.), John Morang, Beth Parker (left at 8:40 p.m.), Brian Pike, Michelle Ritcheson, Lindsay Sterling, Valeria Steverlynck

MEMBERS ABSENT: None

3. PLEDGE OF ALLEGIANCE:

4. ADJUSTMENTS TO THE AGENDA:

None

5. PUBLIC COMMENT:

None

6. UNFINISHED BUSINESS:

A. Update from Tri-Town Track and Field Committee – John Paterson, Fred Palmer, John Simoneau and Dennis Ouelette provided information on fundraising, the cost of the project, and maintenance costs.


B. Update from Strategic Communications – The committee presented a draft framework for the Unity and Pride Project.

7. WORKSHOP:

A. Board Retreat

8. ADJOURNMENT:

VOTED: (1) To adjourn at 9:08 p.m. (Ledbetter – Brown) (10 – 0)


Becky J. Foley
Superintendent of Schools

RSU No. 5 Board of Directors Meeting
Wednesday, September 14, 2016 – 6:30 p.m.
Freeport High School - Library
Meeting Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the September 28, 2016 meeting).

CALLED TO ORDER:

Chair Michelle Ritcheson called the meeting to order at 6:31 p.m.

MEMBERS PRESENT: Louise Brogan, Kathryn Brown, Jeremy Clough, Candace deCsipkes, Naomi Ledbetter, John Morang, Beth Parker, Brian Pike, Michelle Ritcheson, Lindsay Sterling, Valeria Steverlynck

MEMBERS ABSENT: None

3. PLEDGE OF ALLEGIANCE:

4. ADJUSTMENTS TO THE AGENDA:

None

5. GOOD NEWS AND RECOGNITION:

A. The 2016 Class B South Regional Baseball Champions were recognized.

6. PUBLIC COMMENT:

None

7. EXECUTIVE SESSION:

A. VOTED: (1) To enter into Executive Session pursuant to 1 M.R.S.A § 405(6)(E) for the purpose of consulting with the Board's attorney regarding pending litigation.
(Naomi – Pike) (11 – 0)

Time In: 6:40 p.m.

Time Out: 7:12 p.m.

8. ACTION AS A RESULT OF EXECUTIVE SESSION:

No action taken.


9. WORKSHOP:

A. 2015-2016 Goal Review

B. 2016-2017 Goal Setting

10. ADJOURNMENT:

VOTED: (2) To adjourn at 9:39 p.m. (Ledbetter – Parker) (11 – 0)


Becky J. Foley
Superintendent of Schools

8.A.2.

To: RSU5 Board Members
 From: Becky Foley, Superintendent
 Date: September 19, 2016
 RE: Student Enrollments

	September 2015	Projected 2016 (from Budget Documents)	September 2016
Freeport High School	492	508	516
Freeport Middle School	310	303	315
Mast Landing School	255	259	262
Morse Street School	240	240	236
Pownal Elementary School	118	118	120
Durham Community School	437	445	439
Grand Total	1852	1873	1888

September, 2016

	Morse Street School	Pownal Elementary School	Mast Landing School	Durham Community School	FMS	FHS
Pre-K	24 (2 sessions) 1 Teacher (12, 12)	11 1 Teacher (11)		30 (2 sessions) 1 Teacher (15, 15)		
K	66 4 Teachers (16-17)	15 1 Teacher (15)		38 3 Teachers (12-13)		
1	72 5 Teachers (14-15)	19 1 Teacher (19)		47 3 Teachers (15-16)		
2	74 4 Teachers (18-19)	16 1 Teacher (16)		47 3 Teachers (15-16)		
3		12 1 Teacher (12)	82 4 Teachers (20-21)	49 3 Teachers (16-17)		
4		23 1 Teacher (23)	75 4 Teachers (18-19)	44 2 Teachers (22)		
5		24 1 Teacher (24)	105 6 Teachers (17-18)	41 2 Teachers (20-21)		
6				47	102	
7				51	115	
8				45	98	
9						129
10						145
11						111
12						131
Total	236	120	262	439	315	516



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2016

-8.A.3.

43rd ANNUAL MSMA FALL CONFERENCE

TO: Superintendents, Vocational Region Directors, and MCSBA Attorneys

FROM: Maine School Management Association

DATE: September 16, 2016

RE: 43rd ANNUAL MSMA FALL CONFERENCE—OCTOBER 27 & 28, 2016

Attached is registration and hotel information as well as a preliminary list of clinic offerings for the 43rd Annual MSMA Fall Conference to be held at the Augusta Civic Center on Thursday and Friday, October 27 and 28.

“PUBLIC EDUCATION: THE GOLD STANDARD” is the theme of this year’s Fall Conference. The two days being planned will be informative and inspiring. Highlights include the following:

2016 Keynotes

- ❖ **Miranda Beard, Current President of the National School Boards Association**
- ❖ **Harry Pringle, Esq., Retired Attorney with Extensive Experience Working with School Boards and Superintendents**

Over 50 clinics will be offered along with Delegate Assembly, recognition of years of board service, and awards of the Association.

- Online registration, including payment is available. Usernames, passwords and a training video for will be sent in a separate email to Administrative Assistants today. Click here to be connected to online registration.

***Registration for the Fall Conference should be made through the superintendent’s office.**

The MSMA staff is looking forward to seeing you at the Augusta Civic Center on October 27 and 28.

Attachments

Please let Ginny Know By
Friday, September 30, 2016 IF you are
interested in Attending.

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43rd ANNUAL MSMA FALL CONFERENCE
October 27-28, 2016
PRELIMINARY CLINIC PROGRAM

CLINICS I — Thursday, 10:05-11:10 A.M.

- A. Building Stronger Communities through Board Services
- B. Reducing the Risk of Discrimination Claims: with that Legal/HR State of Mind
- C. Pushing Frogs in a Wheelbarrow: Tips for Successful Budget Meetings: Legal principles and practical suggestions to make it through the annual budget meeting
- D. It's Complicated: Communicating change to get parent and community buy-in
- E. Get Ready for Kindergarten!
- F. Basic Collective Bargaining

***11:20 A.M. – 12:00 P.M. Regional Meetings**

CLINICS II — Thursday, 1:15-2:20 P.M.

- A. Running a Tight Ship: School Board Meetings and the Law
- B. Top Ten Things School Boards Must Know about Special Education!
- C. The Maine Principals' Association – Who Are They and What Do They Do?
- D. Meet the Deputy Commissioner (Repeats Clinic IV.D.)
- E. Student Board Members
- F. Dealing with Data Breaches

CLINICS III — Thursday, 2:25-3:25 P.M.

- A. Collaborative Strategic Planning
- B. Protecting Students from Sexual Harassment and Sexual Abuse
- C. Playground and Bleacher Safety
- D. Start School Later
- E. Inspiring Balanced Lifestyles
- F. Employee Political Speech

CLINICS IV — Thursday, 3:30-4:30 P.M.

- A. A Policy Primer: The Basics of School Board Policy
- B. Legal Year in Review
- C. School Board Legal Liability Update
- D. Meet the Deputy Commissioner (Repeat of Clinic II.D.)
- E. Who is in Charge: Dealing with Employment Issues as a Board of Directors
- F. School Construction Update

CLINICS V — Friday, 8:15-9:15 A.M.

- A. Special Education 101 for School Board Members
- B. Public Preschool and Chapter 124: Meeting the Standards in 2017
- C. A Collaborative Effort at Supporting PBE Teachers and Schools
- D. NEASC Accreditation: Your Partners in Continuous School Improvements
- E. Every Student, Every School, Every Day

CLINICS VI — Friday, 9:20-10:20 A.M.

- A. Understanding the Rights of Transgendered Students in the Public Schools
- B. The (Un) Holy Grail: What the new educator evaluation systems can and, more importantly, can't do
- C. Update on Withdrawal Issues
- D. Lobbying your New Legislators
- E. Attendance and Achievement: Power of Positive Relationships
- F. New Court Rulings Impacting Your Schools

CLINICS VII — Friday, 10:40-11:40 A.M.

- A. How to Work with Your School Board Lawyer
- B. Fix What Needs Fixing: Legal Pathways for Structural Change
- C. Constitutional Rights in the Classroom
- D. Food Service Regulation Updates
- E. Meet the State Board of Education
- F. BARR: Relationships and Academic Matters

CLINICS VIII — Friday, 1:00-2:00 P.M.

- A. Dealing with a Crisis
- B. Merit Scholarships: New Criteria for the PBE Environment
- C. Reducing School Safety Risks
- D. Maine's Charter Schools: Charter Commission Authorized and District Authorized
- E. PICKING UP STEAM: Using Integration to Engage and Get Results

NOTE:

Thursday, Keynote Speaker is from 9:00 a.m. – 10:00 a.m.

Friday, Endnote Speaker is from 11:45 a.m. – 1:00 p.m.

8.B.1.

RSU #5	General Budget Report	as of 08-31-2016	With transfers		2016-2017			
Article #	Description	2016-2017 Budget	Transfers	Revised Budget	Expenses YTD	Encumb. YTD	Balances YTD	% Remaining
Article 1	Support Staff	\$3,034,814.00	\$0.00	\$3,034,814.00	\$248,899.36	\$143,097.34	\$2,642,817.30	87%
Article 2	School Administration	\$1,501,738.00	\$0.00	\$1,501,738.00	\$185,370.05	\$2,396.71	\$1,313,971.24	87%
Article 3	Operation of Plant	\$4,601,454.00	\$0.00	\$4,601,454.00	\$726,810.04	\$1,288,383.20	\$2,586,260.76	56%
Article 4	Voc. Ed. Assessment	\$542,107.00	\$0.00	\$542,107.00	\$135,527.52	\$406,582.56	(\$3.08)	0%
Article 5	School Nutrition/Crossing Guards	\$226,629.00	\$0.00	\$226,629.00	\$56,307.27	\$168,921.73	\$1,400.00	1%
Article 6	Instruction K - 12	\$12,088,185.00	\$0.00	\$12,088,185.00	\$258,446.68	\$181,156.56	\$11,648,581.76	96%
Article 7	Co-Curr. & Athletics	\$738,862.00	\$0.00	\$738,862.00	\$21,178.81	\$40,339.05	\$677,344.14	92%
Article 8	District Administration	\$784,704.00	\$0.00	\$784,704.00	\$131,922.62	\$10,599.52	\$642,181.86	82%
Article 9	Transportation Services	\$1,522,706.00	\$0.00	\$1,522,706.00	\$142,495.09	\$450,101.88	\$930,109.03	61%
Article 10	Debt Service	\$1,671,693.00	\$0.00	\$1,671,693.00	\$0.00	\$1,534,946.66	\$136,746.34	8%
Article 11	Special Education Services	\$4,195,780.00	\$0.00	\$4,195,780.00	\$118,455.20	\$6,853.00	\$4,070,471.80	97%
	Totals	\$30,908,672.00	\$0.00	\$30,908,672.00	\$2,025,412.64	\$4,233,378.21	\$24,649,881.15	80%

09/28/2016



Ginny McManus <mcmanusg@rsu5.org>

Local Delegate to MSBA Annual Delegate Assembly

1 message

MSBA <msba@msmaweb.com>
Reply-To: msma@msmaweb.com
To: mcmanusg@rsu5.org

Fri, Sep 16, 2016 at 4:11 PM



MSMAWEB.COM

(800) 660-8484

WEB VERSION

UNSUBSCRIBE

September 16, 2016

Local Delegate to MSBA Annual Delegate Assembly

TO: School Board Chairs, Superintendents of Schools, and Vocational Directors

FROM: Dale A. Douglass, Interim Executive Director

The Constitution of the Maine School Boards Association provides that each Active Regular Member Board of MSBA and each Vocational Region Associate Member Board is entitled to elect a voting delegate to participate in the Association's Annual Delegate Assembly. Attached is a copy of the Purpose of the MSBA Delegate Assembly. Since the Delegate Assembly is responsible for proposed Constitution and Bylaws changes and considers resolutions of the Association, your election of a local delegate is strongly encouraged. This year's Delegate Assembly is scheduled for 2:25 p.m., Thursday, October 27, the first day of the MSMA Annual Fall Conference, in the Cumberland Room. **It will be preceded by a Delegate Assembly preview from 1:15 – 2:00 p.m. in the same room.**

Please elect your delegate as well as an alternate should your Board's delegate be unable to attend. **Return the attached form listing the delegate and alternate to MSMA by October 11, 2016. Submission of your delegate's name does not automatically register him/her for the Fall Conference. Therefore, please be sure to register your delegate for the Fall Conference through your superintendent's office on the appropriate form.**

Confirmation of registered delegates will be emailed to Superintendents and Delegates by October 21, 2016.

Superintendents with more than one school board are asked to reproduce the attached form for each of their boards. Thank you!

Certification of School Board Representative Form

Purpose of the MSBA Delegate Assembly



49 Community Drive, Augusta ME 04330 • Telephone: (207) 622-3473 • Toll Free: (800) 660-8484 • Fax: (207) 626-2968

Purpose of the MSBA Delegate Assembly

Governance and policy decisions affecting MSBA are dealt with at the Delegate Assembly. The importance of each School Board being represented at the Delegate Assembly cannot be overstated. The following information about the Delegate Assembly is to inform your School Board of the importance of electing a delegate.

According to Article VIII of the Constitution, the Delegate Assembly is the policy making body of the Association. The Delegate Assembly has four specific powers.

1. It adopts resolutions that express the beliefs and purposes of the Association.
2. It transacts such other business as presented to it prior to the opening of the Delegate Assembly by any delegation or the Executive Board of Directors.
3. It elects the Officers and Executive Board of Directors.
4. It may adopt amendments to the Constitution.

According to Article V of the Constitution, the Association is governed by the Executive Board of Directors. The Board is comprised of Regional Directors and At-Large Directors.

The Delegate Assembly consists of one voting delegate for each member district. In order to be an official delegate the member School Board must report the name of the elected delegate and alternate prior to the Assembly. (See Delegate Form for actual date.)

The resolutions adopted at the Delegate Assembly are an expression of the Assembly's views regarding various issues. The body of resolutions adopted by the Assembly defines the Association's position on various legislative proposals.

As the Officers and Board of Directors approach any legislative session, it is crucial that they represent the Association's members. Make your local Board's voice heard and send a delegate to the MSBA Delegate Assembly held during the MSMA Annual Fall Conference on October 27, 2016.