RSU No. 5
School Nutrition Employee Evaluation

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<tbody>
<tr>
<td>Rating</td>
<td>NA</td>
<td>Comments</td>
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- Job qualifications are met
- Communicates effectively
- Maintains all records in a thorough, and timely manner
- Presents a courteous and friendly manner with students
- Demonstrates flexibility and cooperation
- Is a good team player
- Ability to accept and follow directions
- Demonstrates proper use and care of equipment
- Practices good sanitation habits
- Maintains good attendance and is punctual
- Is willing to accept direction
- Ability to work independently
- Is neat and follows dress requirements
Areas of Strength:

Areas for Growth:

☐ Satisfactory

If 50% or more of the indicators receive a 3 or 4, it indicates a satisfactory rating.

☐ Unsatisfactory

More than 50% of the indicators receiving a 1 or 2 indicates an unsatisfactory rating. Employees receiving an unsatisfactory rating will meet with administration to develop an action plan that addresses areas of concern. Re-evaluations may be part of this action plan.

Employee’s Response:

Evaluator: ___________________________ Date: __________

School Employee: ___________________________ Date: __________

Approved: January 27, 2010