RSU No. 5 Board of Directors Meeting  
Wednesday, June 13, 2018 – 6:30 p.m.  
Freeport High School - Library  
Meeting Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the September 12, 2018 meeting).

1. CALLED TO ORDER:  
Chair Michelle Ritcheson called the meeting to order at 6:36 p.m.

2. MEMBERS PRESENT: Kathryn Brown, Jeremy Clough, Candace deCsipkes, Jennifer Galletta, Naomi Ledbetter, John Morang, Michelle Ritcheson, Lindsay Sterling, Valeria Steverlynck, Madelyn Vertenten

MEMBERS ABSENT: Sarah Woodard

3. PLEDGE OF ALLEGIANCE:

4. CONSIDERATION OF MINUTES:  
A. VOTED: To approve the Minutes of May 9, 2018 and May 23, 2018 as presented barring any errors or omissions. (Ledbetter - Vertenten) (10 - 0).

5. ADJUSTMENTS TO THE AGENDA:  
Table Item 15. A.

6. GOOD NEWS AND RECOGNITION:  
A. Recognition of Retirees  
B. Report from Board’s Student Representative – No report

7. PUBLIC COMMENT:  
Pam Barry-Santos, Freeport

8. REPORTS FROM SUPERINTENDENT:  
A. Items for Information – Superintendent Foley provided an update on PBE including the Board workshop on September 12, 2018. There will be a 9th grade FHS Informational Session on August 27, 2018  
   1. Resignations:  
      - David Watts, Director of Adult, Recreation and Community Programs (6/30/18)  
      - Katherine Nook Frost, DCS Ed Tech (5/25/18)  
      - Hannah Hebert, FMS Math Teacher (end of SY)  
      - Kathi Hardy, PES Kindergarten Teacher (end of SY)  
      - Hiram Sibley, DCS Assistant Principal (6/30/18)  
   2. Retirement – Carrie Donoghue, Occupational Therapist (end of SY)  
   3. 2018-2019 Board of Directors Meeting Schedule

9. ADMINISTRATOR REPORTS:  
A. Michelle Lickteig – Financial Statement
10. BOARD COMMENTS AND COMMITTEE REPORTS:
   A. Board Information Exchange and Agenda Requests
   B. Strategic Communications
   C. Finance Committee
   D. Policy Committee

11. POLICY REVIEW:
   A. VOTED: To approve the following Policies (2nd Read) (Ledbetter – deCspikes) (10 – 0)
       IKAB – Grading and Reporting System
       IHCDA – Post-Secondary Enrollment Options
       JL – Student Wellness

12. UNFINISHED BUSINESS:
   A. VOTED: That the Computation and Declaration of Votes dated June 13, 2018 and attached hereto be approved. (Ledbetter – Brown) (10 – 0)

   B. VOTED: That the Computation and Declaration of Votes be entered upon the records of Regional School Unit No. 5. (Ledbetter – Brown) (10 – 0)

   C. VOTED: That a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks within the Regional School Unit. (Ledbetter – deCspikes) (10 – 0)

   D. VOTED: That the Assessment Warrant and the Assessment Schedule and Notice of Installments prepared by the Treasurer for each member municipality of this Regional School Unit for fiscal year 2018-2019 be approved and be issued in form presented to this meeting with adjustments to correct obvious typo (correct 2017-2018 to 2018-2019); and that the Treasurer be authorized and directed to deliver to each member municipality its Assessment Warrant and its Assessment Schedule and Notice of Installments. (Ledbetter – Sterling) (10 – 0)

   E. VOTED: To approve additional FHS building construction projects. (Ledbetter – Morang) (10 – 0)

   F. VOTED: To adopt the revised RSU5 Principal Evaluation Handbook. (Clough – Ledbetter) (7 – 3 Sterling, Steverlynck, Vertenten)

   G. VOTED: To enter into an Interlocal Agreement for the Greater Sebago Education Alliance Regional Service Center. (Ledbetter – Brown) (3 – 7 Brown, Ritcheson, Ledbetter, Galletta, Sterling, Steverlynck, Vertenten) Motion Fails

13. NEW BUSINESS:
   A. VOTED: To authorize the Superintendent to hire staff between June 14, 2018 and the first Board meeting in September, 2018. (Ledbetter – Sterling) (10 – 0)

14. ORGANIZATIONAL BUSINESS (To take effect July 1, 2018):
   A. VOTED: To appoint Michelle Ritcheson as Chair for the RSU No. 5 Board of Directors. (Galletta – deCspikes) (10 – 0)
B. **VOTED:** To appoint Lindsay Sterling as Vice-Chair for the RSU No. 5 Board of Directors. (Steverlynck – Ledbetter) (10 – 0)

C. **VOTED:** To approve Drummond Woodsum to act as the school attorney for the 2018-2019 school year. (Vertenten – Ledbetter) (10 – 0)

D. **VOTED:** To approve Dr. Stephanie Phelps to act as the school physician for the 2018-2019 school year. (Ledbetter – Galletta) (10 – 0)

15. **PERSONNEL:**
   A. Consideration and approval to employ a 5th Grade Teacher at Durham Community School for the 2018-2019 School year. – **This item was tabled.**

B. **VOTED:** To employ Shannon Sampson as a .2 Nurse at Morse School for the 2018-2019 school year. (Steverlynck – Sterling) (10 – 0)

16. **PUBLIC COMMENT:** None

17. **EXECUTIVE SESSION:**
   **VOTED:** To enter into Executive Session pursuant to 1 M.R.S.A § 405(6)(A) for the purpose of discussing the Superintendent’s evaluation. (Steverlynck – Ledbetter) (10 – 0)
   Time In: 9:35 p.m.  
   Time Out: 11:05 p.m.

18. **ACTION AS A RESULT OF EXECUTIVE SESSION:**
   No Action

19. **ADJOURNMENT:**
   **VOTED:** To adjourn at 11:06 p.m. (Ledbetter – Vertenten) (10– 0)

[Signature]
Becky J. Foley, Superintendent of Schools