RSU No. 5 Board of Directors Meeting  
Wednesday, June 12, 2019 – 6:30 p.m.  
Freeport High School - Library  
Meeting Minutes

(NOTE: These Minutes are not official until approved by the Board of Directors. Such action, either to approve or amend and approve, is anticipated at the September 11, 2019 meeting).

1. CALLED TO ORDER:  
Chair Michelle Ritcheson called the meeting to order at 6:36 p.m.

2. MEMBERS PRESENT: Kathryn Brown, Jeremy Clough (left at 8:25 p.m.), Candace deCsipkes, Jennifer Galletta, Erica Gidding (left at 9:10 p.m.), John Morang, Maura Pillsbury, Michelle Ritcheson, Lindsay Sterling, Valeria Steverlynck, Madelyn Vertenten. Also in attendance, Rhea Fitzpatrick, Student Representative.  
MEMBERS ABSENT: None

3. PLEDGE OF ALLEGIANCE:

4. CONSIDERATION OF MINUTES:  
A. VOTED: To approve the Minutes of May 8, 2019 and May 22, 2019 as presented. (Pillsbury - Sterling) (11 – 0) The student representative voted with the majority.

5. ADJUSTMENTS TO THE AGENDA:  
Addition of Items 15.G., new Item 19. Executive Session and Item 11.A. will be tabled.

6. GOOD NEWS AND RECOGNITION:  
A. Recognition of Retirees  
B. Report from Board’s Student Representative

7. PUBLIC COMMENT:  
Willo Wright, Beatrice Parentelen and Karen Breer all residents of Freeport

8. REPORTS FROM SUPERINTENDENT:  
A. Items for Information  
   1. District Happenings  
   2. Resignations/Retirements:  
      Cheryl Morse – DCS Kindergarten Teacher (Retirement)  
      Rose Lawrence – MLS Music Teacher (Resignation)  
      Paul White – MSS Kindergarten Teacher (Resignation)  
      Kim Best – Payroll/Bookkeeper (Resignation)  
      Amy Dresser – MLS Ed Tech (Resignation)  
   3. 2019-2020 Board of Directors Meeting Schedule

9. ADMINISTRATOR REPORTS:  
A. Finance – Michelle Lickteig

10. BOARD COMMENTS AND COMMITTEE REPORTS:  
A. Board Information Exchange and Agenda Requests  
   Michelle Ritcheson thanked Rhea and Clay for being the student representatives this year.
Maddy Vertenten mentioned *The Clarion* is available.
Valy Steverlynck asked about adding a meeting to the 2019-2020 schedule.

B. Finance Committee
C. Policy Committee

11. POLICY REVIEW:
A. Consideration and approval of the following Policies (1st Read) Item 11.A. was Tabled
   JJIF – Student Concussions and Other Head Injuries
   JJIF-E- RSU5 Concussion Information Sheet

B. A motion was made by Brown, seconded by deCspikes to approve the 2nd Read of the following Policies.
   DBG – Budget Adoption Process
   DJC – Petty Cash Accounts
   JJE – Student Fundraising Activities

An amendment was made by Sterling, seconded by Steverlynck to vote on each policy separately. (490 – 508 Giddingge, Galletta, Morang, Ritcheson, Brown, Clough) amendment fails. The student representative voted with the minority.

**VOTE** On main motion as written (10 – 1 Sterling) The student representative voted with the majority.

12. UNFINISHED BUSINESS:
A. Overview and Discussion on the revised RSU5 Strategic Plan.
B. VOTED: To approve the revised RSU5 Strategic Plan. (Vertenten – Sterling) (10 – 0)
C. VOTED: That the Computation and Declaration of Votes dated June 12, 2019 and attached hereto be approved. (Steverlynck – Galletta) (10 – 0)
D. VOTED: That the Computation and Declaration of Votes be entered upon the records of Regional School Unit No. 5. (Steverlynck – Brown) (10 – 0)
E. VOTED: That a certified copy of the Computation and Declaration of Votes be sent to each of the Municipal Clerks within the Regional School Unit. (Brown – Steverlynck) (10 – 0)
F. VOTED: That the Assessment Warrant and the Assessment Schedule and Notice of Installments prepared by the Treasurer for each member municipality of this Regional School Unit for fiscal year 2019-2020 be approved and be issued in form presented to this meeting; and that the Treasurer be authorized and directed to deliver to each member municipality its Assessment Warrant and its Assessment Schedule and Notice of Installments. (Sterling – Giddingge) (10 – 0)

13. NEW BUSINESS:
A. VOTED: To authorize the Superintendent to hire staff between June 13, 2019 and the first Board meeting in September 2019. (Sterling – Morang) (10 – 0)

14. ORGANIZATIONAL BUSINESS: (To take effect July 1, 2019)
A. VOTED: To appoint Michelle Ritcheson as Chair for the RSU No. 5 Board of Directors. (deCspikes – Galletta) (10 – 0)
B. VOTED: To appoint Jen Galletta as Vice-Chair for the RSU No. 5 Board of Directors. (Giddingge – Brown) (10 – 0)
C. VOTED: To approve Drummond Woodsum to act as the school attorney for the 2019-2020 school year. (Steverlynck – Galletta) (10 – 0)

D. VOTED: To approve Dr. Stephanie Phelps to act as the school physician for the 2019-2020 school year. (Vertenten – Sterling) (10 – 0)

15. PERSONNEL:
   A. VOTED: To employ Jillian Merrill as a 1st Grade Teacher at Morse Street School for the 2019-2020 school year. (Steverlynck – Sterling) (10 – 0)
   B. VOTED: To employ Jammie Murphy as a Special Education Teacher at Mast Landing School for the 2019-2020 school year. (Vertenten – deCsipkes) (10 – 0)
   C. VOTED: To employ Erik Whitaker as Math Teacher at Freeport High School for the 2019-2020 school year. (Vertenten – Steverlynck) (10 – 0)
   D. VOTED: To employ Julie McCabe as Grade 7/8 Humanities Teacher at Durham Community School for the 2019-2020 school year. (Vertenten – Pillsbury) (10 – 0)
   E. VOTED: To employ Talya Edlundker as a district Math Strategist for the 2019-2020 school year. (Vertenten – deCsipkes) (10 – 0)
   F. VOTED: To employ Stacey Bilodeau as a Special Education Teacher at Durham Community School for the 2019-2020 school year. (Vertenten – Galletta) (10 – 0)
   G. VOTED: To employ Nathaniel Menifield as Choral Teacher at Freeport Middle and High School for the 2019-2020 school year. (Vertenten – Steverlynck) (10 – 0)

16. PUBLIC COMMENT:
   None

17. EXECUTIVE SESSION:
   VOTED: To enter into Executive Session as outlined in in 1 M.R.S.A § 405(6)(A) for the purpose of discussing the Superintendent’s evaluation. (Vertenten – Pillsbury) (10 – 0)
   Time In: 9:12 p.m.       Time Out: 9:35 p.m.

18. ACTION AS A RESULT OF EXECUTIVE SESSION:
   To extend the Superintendent’s contract one year until 2022, increase the salary 3% for the 2019-2020 school year beginning July 1, 2019 and increase the annuity by $1,000. (deCsipkes – Vertenten) (9 – 0)

19. EXECUTIVE SESSION:
   VOTED: To enter into Executive Session as outlined in in 1 M.R.S.A § 405(6)(F) to discuss information contained in confidential student records. (Steverlynck – Sterling) (9 – 0)
   Time In: 9:38 p.m.       Time Out: 9:47 p.m.

20. ACTION AS A RESULT OF EXECUTIVE SESSION:
   None

21. ADJOURNMENT:
   VOTED: To adjourn at 9:48 p.m. (Morang - Sterling) (9 – 0)

Becky J. Foley, Superintendent of Schools