

RSU No. 5  
Education Technician Evaluation

Name:  
Date:

Job Title: Educational Technician  
School:

1. Does Not Meet Job Expectations	2. Partially Meets Expectations	3. Meets Job Expectations	4. Exceeds Job Expectations
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	Rating	Comments
Recognizes and practices student/teacher confidentiality		
Completes tasks in a thorough, complete and timely manner		
Demonstrates a willingness to accept and follow instructions and directions		
Shows evidence of problem solving skills		
Operates in a courteous and tactful manner		
Accepts constructive criticism		
Demonstrates flexibility and cooperation		
Demonstrates punctuality		
Demonstrates openness to new ideas		
Exhibits patience and respect for others		
Shows creativity and innovation		
Functions as a team player		
Has good attendance		
Demonstrates evidence of professional growth		
Communicates effectively and appropriately with students, teachers, parents, and administrators		
Works well with students		
Follows prescribed safety protocols		
Adapts to different learning styles		

Areas of Strength:

Areas of Growth:

**Satisfactory**

If 50% or more of the indicators receive a 3 or 4, it indicates a satisfactory rating.

**Unsatisfactory**

More than 50% of the indicators receiving a 1 or 2 indicates an unsatisfactory rating. Employees receiving an unsatisfactory rating will meet with administration to develop an action plan that addresses areas of concern. Re-evaluations may be part of this action plan.

Employee's Response:

Evaluator: \_\_\_\_\_ Date: \_\_\_\_\_

School Employee: \_\_\_\_\_ Date: \_\_\_\_\_

Approved: January 27, 2010